

# MANDATE OF THE HUMAN RESOURCES AND CORPORATE GOVERNANCE COMMITTEE

The Human Resources and Corporate Governance Committee (the "Committee") of Quebecor Inc. (the "Corporation") is a committee of the Board of Directors (the "Board") which assists the Board i) in discharging its responsibilities relating to the hiring, evaluation and compensation of members of senior management and for supervising the process of succession planning; and ii) in developing the approach to corporate governance issues and in identifying new Board nominees.

## **COMPOSITION AND QUORUM**

The Committee is comprised of three (3) directors. Each Committee member must be independent within the meaning of applicable securities regulations and must possess relevant experience in terms of compensation. The Chair of the Committee as well as its members are appointed by the Board of the Corporation.

The quorum at any meeting of the Committee is two (2) members.

#### **RESPONSIBILITIES**

The Committee has the following responsibilities:

#### A. With respect to hiring, evaluating, compensating and succession planning for senior management

- Review and recommend to the Board the hiring of members of senior management of the Corporation reporting directly to the President and Chief Executive Officer ("Senior Management") and approve the terms and conditions of their hiring, retirement or termination.
- 2. Review and approve compensation and benefits policies, as well as short- and long-term incentive plans for certain members of senior management, including, where applicable, the integration of environmental, social and governance ("ESG") considerations into the compensation of certain members of Senior Management.
- 3. Review annually the succession plan for Senior Management.
- 4. Review and approve the overall annual compensation of Senior Management, subject to paragraph 6.
- 5. In consultation with the Human Resources and Corporate Governance Committee of Quebecor Media Inc. ("QMI"), annually review the objectives that the Chief Executive Officer is expected to reach, evaluate him in light of those objectives and other factors deemed relevant by the Committee, and report annually to the Board on the results of their evaluation and recommend the Chief Executive Officer's total compensation and overall objectives to the Board.
- 6. In consultation with the Human Resources and Corporate Governance Committee of QMI and after discussion with the Chief Executive Officer and the Chair of the Audit and Risk

Management Committee of the Corporation in regard to the Chief Financial Officer, review the performance assessment of the Chief Financial Officer, and of the Chief Operating Officer if applicable, and recommend their total compensation and overall objectives to the Board.

- 7. Determine grants of stock options under the Corporation's stock option plan and make appropriate recommendations to the Board.
- 8. In collaboration with the Human Resources and Corporate Governance Committee of QMI, take all decisions in connection with the deferred share units plan of the Corporation.
- Ensure that the policies and compensation programs in place do not encourage Senior
  Management to take excessive risks or make profitable short-term decisions that could
  undermine the long-term viability of the Corporation.
- 10. Review the disclosure regarding the compensation of Senior Management before its publication in the Corporation's Management Proxy Circular.

#### B. With respect to the compensation of directors

1. Review periodically the compensation of directors, of Vice Chair(s) of the Board and of the Chair of the Board and make the appropriate recommendations to the Board as to the amount and method of compensation.

## C. With respect to the compensation structure

- 1. Ensure that the Corporation has a competitive compensation structure so as to attract, motivate and retain competent personnel that is required to meet its business objectives.
- 2. Decide all matters and do all things regarding compensation and employee benefits, as required by any statute or regulation or by any authority having jurisdiction.
- 3. Determine and review, in regard to members of Senior Management, the overall compensation and employee benefit policies, bonus, incentive or profit-sharing plans as well as retirement plans of the Corporation and of those of its subsidiaries that do not have a human resources and corporate governance committee according to their level of competitiveness and retention.
- 4. Promote harmonization among the compensation and employee benefit plans offered by the Corporation's subsidiaries.

## D. With respect to Board composition and Board succession planning

- 1. In collaboration with the Chair of the Board, evaluate the size and composition of the Board and its committees to promote effective decision making, and make the appropriate recommendations to the Board.
- Develop and review, as needed, criteria for selecting directors in order to ensure a good dynamic on the Board. To do so, the Committee assesses the qualifications, personal qualities, business background and diversified experience of the Board members and the Corporation's needs.
- 3. Maintain a matrix of skills to guide the Board renewal process.

- 4. Review and be satisfied that the Board has the expertise and skills necessary to oversee environmental, social and governance ("ESG") matters.
- 5. Measure annually the effectiveness of the Policy on selecting candidates for director positions and on diversity among directors.
- 6. Identify candidates qualified to become Board members and ensure that they have the availability required to fulfill the duties of a director the whole in conformity with the Policy on selecting candidates for director positions and on diversity among directors. Recommend to the Board that such candidates be nominated for election at the next annual meeting of shareholders.
- 7. Ensure that a process is in place to evaluate the efficiency of the Board, its committees and members.

# E. With respect to mandates and position descriptions

Review annually the mandates of the Board and its committees and the position descriptions
of the Chair of the Board and of its committees under its jurisdiction and make appropriate
recommendations to the Board.

# F. With respect to corporate governance matters

- 1. Recommend to the Board the corporate governance practices it deems appropriate.
- 2. Supervise disclosure of the Corporation's corporate governance practices.
- 3. Ensure that a code of ethics supporting the respect for values responding to the usual integrity standards within corporations is in place, released and enforced. Examine and approve all amendments to this code of ethics.
- 4. Approve any waiver from compliance with the code of ethics to directors and officers of the Corporation and ensure disclosure of any such waiver in accordance with applicable rules and regulations.
- 5. Review on a regular basis the Corporation's policies that are under the Committee's responsibility.
- Examine new corporate governance rules and the various reports and assessments that relate to the Corporation, including reports from proxy advisory firms and make the appropriate recommendations to the Board.
- 7. Review and approve, given the new corporate governance rules, the governance information to be included in the Corporation's management proxy circular.
- 8. Review the independence of directors and make the appropriate recommendations to the Board.
- 9. Review, if needed, shareholders' proposals.
- 10. Implement measures to provide directors with all the support they require in order to fully perform their duties. Develop orientation and training programs for directors, if necessary.

- 11. Ensure the efficiency of the Board, its management quality and the communication methods between the Board and management, particularly with regard to the purpose of the Corporation as an organization, with the aim of facilitating the Board's autonomous functioning from management.
- 12. If circumstances so justify, examine and approve all requests for hiring of an independent advisor by a director at the Corporation's expense, other than requests from a committee of the Board of the Corporation.

#### G. With respect to Corporate Social Responsibility

- 1. Review annually the Corporation's orientations and initiatives in Corporate Social Responsibility, including initiatives on diversity both within the Corporation and on its Board; employee inclusion, health and safety; and the Corporation's community involvement.
- 2. Review and monitor trends in Corporate Social Responsibility.
- 3. Report to the Board on the Corporation's orientations and initiatives in Corporate Social Responsibility.

#### **METHOD OF OPERATION**

- 1. The Committee holds four (4) meetings a year, or more often if required.
- 2. The Secretary or Assistant Secretary acts as the Committee's Secretary.
- 3. The Chair of the Committee establishes the agenda for each meeting of the Committee in consultation with the Secretary or the Assistant Secretary and the Vice President, Talent and Culture or the person responsible for human resources. The agenda and the appropriate material for each meeting are provided to members of the Committee well in advance.
- 4. The Chair of the Committee reports to the Board about the Committee's proceedings and recommendations. The minutes of meetings of the Committee are submitted to the Board for information purposes.
- 5. The Committee members meet on a regular basis without management being present.
- 6. The Committee may, when circumstances dictate, retain the services of external advisors and fix their remuneration, subject to its advising the Chair of the Board.
- 7. Resolutions in writing, signed by all the members of the Committee, are as valid as if they had been passed at a meeting of the Committee.
- 8. The Committee reviews annually its mandate and the position description of its Chair and makes the appropriate recommendations to the Board.
- 9. The Committee annually provides the Board with a certification confirming that all required elements included in its mandate were covered.

No provision in this mandate is intended to expand the applicable standards of conduct under statutory or regulatory requirements for the directors of the Corporation or the members of the Committee.

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Approved by the Board of Directors on November 8, 2023.